



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creting St Mary on
Tuesday, 17th October 2017 at 7.30pm.

Present:

Councillors: S Haynes (Chairman
 J Palmer
 R Coton
 D Stevenson
 H Craggs
 P Scully

In Attendance: County Councillor Matthew Hicks
 District Councillor Suzie Morley
 J Blackburn – Clerk
 2 Members of the Public

CSM84/17/18 – PUBLIC FORUM

There were two members of the public present.

CSM85/17/18 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies were received from Cllr Smart.

CSM86/17/18 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM87/17/18 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM88/17/18 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2017

It was AGREED: That the minutes of the meetings held on 5th September 2017 be approved as true records and signed by the Chairman.

CSM89/17/18 - TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

CSM90/17/18 – NEW REDHOUSES SIGN AND ITS LOCATION

The previous 'Redhouses' sign was located on the railings outside No. 1, which had disappeared when the railings were removed. The District Council were replacing the sign and had sought the views of the Parish Council as to where it would be best located.

A brief discussion took place with members and the residents of No. 5 Redhouses with location options such as next to the post box being suggested.

It was AGREED: That the Clerk liaise with the residents of No. 1 as to it being placed outside their property.

CSM91/17/18 – TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT – CLLR S MORLEY

Cllr Morley reported the following:-

- With the imminent closure of the Needham Market offices the Stowmarket walk-in centre has opened, which will allow residents to access Mid Suffolk and Babergh District Councils’ services directly. The office in Needham Market were due to close in November with the building then being re-developed;
- On Friday, 13th October simultaneous meetings of both Babergh’s and Mid Suffolk’s Cabinets voted on the options for exploring Babergh and Mid Suffolk’s future relationship, with a possible merger taking place; and
- Locality Budget funding was still available for any community projects.

Cllr Morley also reported that she had been approached by the Planning Department in relation to Planning Application Ref: DC/17/03147 - Land on East Side, Flordon Road, Creeting St Mary - Full Planning Application – ‘Mixed use Development’ comprising the erection of 3 No. Detached Residential Dwellings and Garages; Erection of 6 No. Small Industrial Units (B1) and 1 No. Main Industrial Unit (B2) all with new vehicular accesses, associated parking, landscaping and boundary treatments, which had received strong objections from local residents and the Parish Council. Cllr Morley confirmed she would call this application in to be discussed at Planning Committee at the District Council. A date for the meeting would be advertised on the District Council’s website.

CSM92/17/18 – TO RECEIVE THE COUNTY COUNCILLOR’S REPORT – CLLR M HICKS

Cllr Hicks reported the following:-

- A consultation had been announced for the A12 four village by-pass as part of the SEGWay scheme;
- A need to check white goods as Suffolk Fire and Rescue Service marks UK Home Safety Week – the website www.registermyappliance.org.uk was important for everyone to register with 12 fires already taken place in Suffolk this year;
- The job vacancies of Highways contacts have been filled which commenced a new procedure for reporting Highways issues. Once reported an issue would be given a reference number, a number which can be used to chase up works or enquire as to the status of the work.

Cllr Hicks also reported that he had raised the issue of lorries driving through Creeting St Mary village, which was to be investigated further.

CSM93/17/18 - PLANNING APPLICATIONS

Ref: DC/17/04743 - Outline Planning Permission (Access to be considered) for the erection of detached dwelling and garage - Land Adjacent 1 Red Houses, All Saints Road, Creeting St Mary, Suffolk

The applicants were present at the meeting and informed Councillors that the original entrance would be used to access the property, which would be a bungalow as that would be more in keeping with the properties already there.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

Ref: DC/17/05092 - Householder Planning Application - Erection of rear and side conservatory - 5 Creeting Bottoms, Creeting St Mary, Ipswich, Suffolk IP6 8PH

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

Ref: DC/17/04995 - Householder Planning Application - Erection of two single storey front extensions and garage conversion; Modifications to conservatory structure at rear - Meredith House, All Saints Road, Creeting St Mary, Ipswich Suffolk IP6 8NF

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

Ref: DC/17/04987 – Outline Planning Application (access to be considered) - Erection of up to 3 no. detached dwellings - Land Adjacent Highfield, All Saints Road, Creting St Mary, IP6 8NG

During a brief discussion Cllr Palmer stated that she felt the village was becoming over-developed. It was noted that she did not support the application.

It was AGREED: That the Parish Council had no objections to the application. **Clerk to Action.**

CSM94/17/18 – PLANNING DECISIONS

It was NOTED: That the following applications had been granted:-

Ref: DC/17/04051 - Discharge of conditions application for 3138/10 - Condition 4 (Materials) - 5 All Saints Road, Creting St Mary, Ipswich, Suffolk IP6 8NF

CSM95/17/18 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

i) **TO RECEIVE THE CLERK'S REPORT**

The Clerk reported that more advertisers were needed for the village Newsletter and asked Councillors to ask around for additional business to be sought.

ii) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 12th October 2017 was £19,595.97, (of which £2,966.71 CiL monies) with an additional £5,981.46 being earmarked for Blacksmiths Field.

iii) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

17.10.17	100804	CAS (Zurich)	Firework Insurance	£94.08
17.10.17	100805	CAS (Zurich)	Insurance Premium	£496.12
17.10.17	100806	Jennie Blackburn	Clerk's Salary (Sept)	£253.31
17.10.17	100807	Jennie Blackburn	Expenses (Sept)	£35.28
			1/3 payment for replacement toner	
17.10.17	100808	Ear Stonham PC	cartridges	£103.87
17.10.17	100809	Worknet Solutions Ltd	Website Hosting	£100.00
			Anti-virus work to laptop	
17.10.17	100810	CFB IT Solutions		£72.00
17.10.17	100811	Realise Futures	Bench	£473.94
17.10.17	100812	BDO	External Audit	£120.00
17.10.17	100813	Jennie Blackburn	Clerk's Salary (Oct)	£253.31
17.10.17	100814	Jennie Blackburn	Expenses (Oct)	£43.33

It was AGREED: That payments totaling £1,455.04 be authorised and actioned by the Clerk. Also, that payments of £590.20 for the Insurance Premium including the one-off premium for the Firework Display be ratified.

It was AGREED: That the Budget v Actual form was noted.

iv) **APPROVE THE EXTERNAL AUDITOR'S REPORT**

The Clerk informed members that the External Auditor's report had been received. The two points raised by the External Auditor in relation to S137 monies and the total amount of Fixed Assets be noted.

CSM96/17/18 – TO RECEIVE AN UPDATE ON CiL MONIES RECEIVED BY THE PARISH COUNCIL

The Clerk confirmed to Councillors that prior to the meeting she had emailed round information as to what the CiL monies could be spend on and what was not included in the criteria.

The Clerk reported that a resident had suggested a second defibrillator be installed in the village e.g. in the red telephone box.

It was AGREED: That the Clerk put this on the next Agenda for further discussion.

CSM97/17/18 – JOINT LOCAL PLAN AND BOUNDARY REVIEWS

The Clerk ensured Councillors had seen all relevant documentation and confirmed the process should comments be made.

CSM9817/18 - TO RECEIVE AN UPDATE ON THE GENERAL MAINTENANCE OF HEDGES AND GRASSLANDS AROUND THE VILLAGE HALL.

Cllr Haynes briefly explained about the meeting she had had with the Clerk and Pauline McGlynn from the Community Payback team and that arrangements had been made to have a team of service users maintain the Village Hall car park boundaries and Blacksmiths Field. Works to be undertaken included strimming, weeding, cutting back hedges and painting the football goal posts. A date for the work to be undertaken had not yet been agreed but would soon be arranged. The service was free apart from the Parish Council needing to provide fuel for the equipment used and paint.

CSM99/17/18 – BONFIRE NIGHT

It was noted that all arrangements for the event were in hand with the Social Club.

Cllr Craggs asked about Sparklers being allowed this year to which members stated that for insurance purposes they had not been permitted at the event.

It was AGREED: That the Clerk liaise with Rattlesden Parish Clerk as to how they were permitted at their event.

CSM100/17/18 – ZIP-WIRE ON BLACKSMITHS FIELD

Cllr Palmer informed members that after looking into the costs of providing a zip-wire for Blacksmiths Field, the costs generally were in the region of £9,000, which meant the project would be too costly.

Cllr Palmer explained that she had found a basketball hoop which could be cleaned up and installed permanently on Blacksmiths Field. An area of asphalt could be laid to give an area for users to bounce a ball to each other and into the hoop.

It was AGREED: That the Clerk liaise with ROSPA over the possible installation of such an item.

CSM101/17/18 – COMMUNITY SURGERY

Cllr Stevenson suggested whether a Community Surgery could be set up for residents of Creeping St Mary where people could attend and raise any issues they had. Whilst Parish Council meetings were available and open to the public to attend Cllr Stevenson felt that some people felt the group size of a Council meeting was too large and would be happier on a one to one level. Cllr Craggs agreed to help trial such

a surgery with Cllr Stevenson. An article on the surgery would be included in the next edition of the Newsletter to advertise a date and time in January 2018 when the Surgery would commence.

CSM102/17/18 – ANTIQUE MAP / HISTORY DAY

Cllr Scully informed members that the History Day and Wine and Cheese Evening had been a huge success, with many people from the village and further afield attending. Monies received for the purchase of the map on cd had exceeded the amount needed to reimburse the Parish Council's initial costs.

Due to the popular turnout to the event another History Day had been planned for April next year.

Councilors wished to thank Cllr Scully for all his and his team's hard work in relation to the re-digitalisation of the map and the two recent events.

CSM/103/17/18 - REPORTS

Blacksmiths Field – Cllr Palmer reported that there had not been any signs of dog fouling on the field.

SALC – Cllr Coton reported on what had been discussed at the last meeting on Thursday, 7th September, which included the Chief of Police attending the event. The main issue discussed was drugs and the success rate of arresting drug offenders within the Ipswich area. The next meeting was the AGM which was due to be held on 7th November.

Footpaths – Cllr Scully reported that the lady who had requested the stile on FP31 be changed to a gate had sadly passed away one week before the gate was installed. As a gesture he stated he felt a small plaque with her name on would be a nice gesture on the new gate. He had liaised with the owner of the land, and the family all of which felt it was a kind thing to do.

Village Hall – There was nothing to report.

Sustainability – Cllr Craggs had nothing to report.

CSM104/17/18 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

No matters were received

CSM105/17/18 - DATE OF NEXT MEETING

The next meeting be held at the Village Hall on Tuesday, 28th November 2017 at 7.30pm.

The meeting finished at 9.40pm.

Chairman: Dated: