



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creting St Mary on **Tuesday, 28th November 2017 at 7.30pm.**

Present:

Councillors: S Haynes (Chairman
 J Palmer
 R Coton
 D Stevenson
 H Craggs
 P Scully
 N Smart

In Attendance: County Councillor Matthew Hicks
 J Blackburn – Clerk

A minute's silence was held to remember Ann Squirrell (former Parish Clerk) who had recently died following her battle with cancer.

CSM106/17/18 – PUBLIC FORUM

There were no members of the public present.

CSM107/17/18 – APOLOGIES OF ABSENCE

None had been received.

CSM108/17/18 – DECLARATIONS OF INTEREST

None had been received.

CSM109/17/18 – APPLICATIONS FOR DISPENSATION

None had been received.

CSM110/17/18 – MINUTES OF THE MEETING HELD ON 17th OCTOBER 2017

It was AGREED: That the minutes of the meetings held on 17th October 2017 be approved as a true record and signed by the Chairman.

CSM111/17/18 - POLICE REPORT

The Police were not present at the meeting and a report had not been received.

CSM112/17/18 – DISTRICT COUNCILLOR'S REPORT – CLLR S MORLEY

Cllr Morley was not present at the meeting and a report had not been received.

CSM113/17/18 – COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks reported the following:-

- Suffolk County Council's Fostering Service had been reviewed and was now offering a more appealing package with better rates of pay and holiday entitlements. Suffolk currently had 820

children in care therefore Suffolk residents were being asked to consider whether they had the patience, compassion and the spare room required to provide a child with the secure home life they need. Anyone that would be interested in finding out more information should visit www.fosterandadopt.suffolk.gov.uk

- All vulnerable groups such as the young elderly, carers and those with a lower immunity should ensure they had received their flu vaccination this year. The NHS were concerned following reports of higher than normal numbers of people in the Southern Hemisphere during their winter season who had contracted the flu virus. On average there were 8,000 deaths each year.

Cllr Hicks also reported that he had visited the village, with a representative from the Highways Department in order to look at the problem with lorries driving through the village and over the small bridge at Watering Farm. There were two companies in and nearby the village, both of which have lorries going to and from them. In assessing the situation Cllr Hicks stated that the lorries had a 'right of access' as their companies were in close proximity to the village. The bridge was sturdy and could sustain any vehicle driving over it. He stated that the situation would continue to be monitored and a log number had been issued, which he would send to the Clerk. The number meant the issue was 'live' and when quoted an update could be given.

Cllr Scully asked whether passing places could be a way forward to which Cllr Hicks replied that Highways would not agree to installing them as they would not want to take on the liability of them.

In relation to the past flooding near to the Watering Farm bridge, he asked that pictures be taken when it next floods so that he could intervene to get the situation corrected.

CSM114/17/18 – CLERK'S REPORT AND FINANCIAL MATTERS

i) CLERK'S REPORT

The Clerk reported that the Firework Night had been a huge success and asked Councillors if it should be added to a future Agenda for discussion with the Social Club as to help they may need with the event, such as cost of hall hire.

It was AGREED: That the Clerk add it to the April 2018 Agenda and invite a representative from the Social Club to attend the meeting to assist with discussions.

Following the death of Ann Squirrell, former Parish Clerk, it was agreed that £100 be donated to the McMillan Nurses – **Clerk to Action.**

ii) CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 28th November 2017 was £18,000.73, (of which £2,966.71 was CiL money) and an additional £5,981.46 being earmarked for Blacksmiths Field.

iii) PAYMENTS AND RECEIPTS

The Clerk reported the following payments be authorised:-

100815	Jennie Blackburn	Clerk's Salary (Nov)	£253.31
100816	Jennie Blackburn	Clerk's Expenses (Nov)	£26.33
100817	Nmkt 1st Responders	Donation	£50.00
100818	CAB	Donation	£50.00
100819	Vertas Ltd	Grass Cutting	£268.67
100820	Coddenham PC	Councillor Training	£50.00
100821	SALC	Data Protection Training	£8.80

It was AGREED: That payments totaling £698.31 be authorised and actioned by the Clerk.

It was AGREED: That the Budget v Actual form was noted.

iv) **DRAFT BUDGET**

It was AGREED: That the Draft Budget be approved.

CSM115/17/18 - PLANNING APPLICATIONS

None had been received.

Cllr Palmer raised the issue with the planning application adjacent 54 All Saints Road. Work had clearly commenced on the site which included excavating the ditch. The workman on the site was filling in the ditch which Cllr Palmer confirmed would cause problems with nearby houses drainage. She reported that the issue had been referred to the Floods Team. Whilst carrying out the excavation a lot of mess had been made on the road which had not been cleared up.

It was AGREED: That the Clerk seek contact information of the workman in order to ask that the road be kept clear of debris whilst the work was taking place.

CSM116/17/18 – PLANNING DECISIONS

Ref: DC/17/04357 - Submission of details under Outline Planning Permission 0138/17 - appearance, landscaping, layout and scale for 6no. Dwellings - Land Adjacent To 54, All Saints Road, Creeting St Mary, Suffolk - **APPROVED**

Ref: DC/17/04475 - Land To The Rear Of 1 Red Houses, All Saints Road, Creeting St Mary, Suffolk - Erection of cartlodge and extension of residential curtilage - **GRANTED**

Ref: DC/17/04743 - Outline Planning Permission (Access to be considered) for the erection of detached dwelling and garage - Land Adjacent 1 Red Houses, All Saints Road, Creeting St Mary, Suffolk - **GRANTED**

CSM117/17/18 – ASPHALT AREA ON BLACKSMITHS FIELD – BASKETBALL HOOP

Cllr Palmer reported that she had had a conversation with a representative from Vertas Group Ltd in relation to the basketball hoop the Parish Council was in possession of. She was advised that because it was not on a frame it was not one that could be used. Prices were sought for a basketball provision including hardstanding, which could be anywhere within £875 plus VAT and £10,000, which was too high a cost for the Parish Council.

A brief discussion took place in relation to other possible options.

It was agreed: That Cllr Hugo contact a local business in order to seek assistance.

That the Clerk will chase Ipswich Borough Council over advice on what could be installed on the play area.

CSM118/17/18 – PLAY EQUIPMENT INSPECTION REPORT

Following a brief discussion it was agreed to wait for the next Play Area Inspection, due in December, until action was taken to address any issues.

CSM119/17/18 – COMMUNITY SURGERY

Cllr Stevenson reported that she had put together an advert for the village newsletter which explained to parishioners the new Community Surgery that had been put together and would commence, for a trial period only, in January 2018. The surgery would be where parishioners could speak with a Parish Councillor on a one to one basis to raise any issues or concerns.

Cllr Haynes stated that she would support Cllr Stevenson at the first event and would ask about booking the hall.

CSM120/17/18 – REQUEST FOR COMMUNITY INFRASTRUCTURE LEVI (CIL) MONEY – SOCIAL CLUB

A request had been received from the Social Club for money to replace glasses in the bar area of the lounge, plus a chiller and also a project to reconfigure the bar area.

The Clerk reported that she had liaised with the CiL Department at the District Council over what the money could be spent on. The items requested by the Social Club were not included in the criteria in which the money could be spent. Therefore on this occasion the Parish Council had to decline.

It was AGREED: That the Clerk inform the Social Club that they had been unsuccessful on this occasion.

CSM121/17/18 – RED TELEPHONE BOX – JACKS GREEN

Following the receipt of a letter from a local resident, members of the Parish Council considered the legal advice received regarding the siting of the red telephone box on Jacks Green Road.

It was AGREED: That the Clerk responds to the local resident.

CSM122/17/18 – INSTALLATION OF SECOND DEFIBRILLATOR

It was AGREED: That this item be deferred to the next meeting.

CSM123/17/18 – SURPLUS FUNDS FROM HISTORY DAY

Cllr Scully reported that following the reproduction of the Antique Map and the recently held History Day, surplus funds amounted to approximately £610. He felt that the money should be saved for future events, one of which was a History Day planned for May 2018. Ideas for the day included a speaker and archived films to be shown.

It was AGREED: That the remaining money be saved in the Parish Council's bank account and be used for future history events.

CSM124/17/18 – STORAGE OF CREETING ST MARY'S ANTIQUE MAP

Cllr Scully reported that the storage of the Antique Map should be agreed as currently the map was not being stored in a safe, appropriate place.

It was AGREED: That the Antique Map be stored at the Suffolk Records Office once agreement was received from the Parochial Church Council. **Cllr Scully to action.**

CSM125/17/18 – NEW DATA PROTECTION LEGISLATION

The Clerk reported that the new Data Protection Legislation was being introduced to all organisations no matter what size, with relevant measures being in place by May 2018. The legislation was pre-Brexit with another Data Protection Act coming into force post Brexit.

She explained that a Data Protection Officer needed to be appointed and that £250 had been added into the budget to cover any costs incurred. She felt that the impact on the Parish Council would be minimal due to the very small amount of personal data kept by the Parish Council.

CSM/126/17/18 - REPORTS

Blacksmiths Field – Cllr Palmer had circulated her inspection reports of Blacksmiths field and the Play Area prior to the meeting.

SALC – Cllr Coton reported that he had attended the AGM where the following was discussed:

- The Chief Executive and Finance Officer from SALC had resigned.
- NALC were trying to get funding to cover costs incurred in relation to the new Data Protection Legislation.
- The Deputy Mayor of Lowestoft Town Council was a speaker at the AGM.
- Suffolk Coastal had merged with Waveney.
- 5-year housing plan
- NALC had been lobbying for extra policing support for rural communities.
- Neighbourhood Plans

Footpaths – Cllr Scully updated members in relation to the plaque for a particular gate that had been agreed at the previous Parish Council meeting.

Village Hall – Cllr Smart confirmed that the sound proofing work planned for the hall was due to commence in the near future.

Sustainability – There was nothing to report.

CSM127/17/18 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

Cllr Smart reported on the poor condition of the road where All Saints Road met with Flordon Road including pot holes.

Cllr Scully reported on the general speeding through the village and that it was something to monitor.

CSM128/17/18 - DATE OF NEXT MEETING

The next meeting be held at the Village Hall on Tuesday, 9th January 2018 at 7.30pm.

The meeting finished at 9.37pm

Chairman: Dated: