



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on
Monday, 24th February 2020 at 7.30pm.

Present:

Councillors: S Haynes (Chair)
 J Palmer
 P Scully
 C Emmins
 N Smart
 R Coton
 L Plummer
 H Craggs

In Attendance: District Cllr Phillips
 J Blackburn – Clerk

CSM188/19/20 – PUBLIC FORUM

There were no members of the public present.

CSM189/19/20 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from County Cllr Hicks.

CSM190/19/20 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM191/19/20 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM192/19/20 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 13th JANUARY 2020

It was AGREED: That the minutes of the meeting held on 13th January 2020 be approved as a true record and signed by the Chair.

CSM193/19/20 – TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

CSM194/19/20 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks was not present but his report had been circulated prior to the meeting and would be put onto the website.

CSM195/19/20 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT

Cllr Phillips' report had been circulated prior to the meeting and would be put onto the website.

Cllr Haynes asked Cllr Phillips about how to apply for designated areas within the parish to become wild areas. She also asked about funding for bird boxes.

CSM196/19/20 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

a) TO RECEIVE THE CLERK’S REPORT

The Clerk had nothing to report other than items already on the Agenda.

b) FINANCIAL REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 10th February 2020 was £52,577.48.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Feb)	£291.72
Jennie Blackburn	Clerk's Office Allowance / Expenses (Feb)	£26.33
George Peck	Grass Cutting (Triangle)	£90.00
Vertas Group Ltd	Grass Cutting	£285.01
Paul Scully	Telephone Box Information Expenses	£77.63

It was AGREED: That payments totaling £770.69 be authorised and actioned by the Clerk.

No receipts had been received.

d) BANK RECONCILIATION

It was AGREED: That the bank reconciliation be approved.

e) INTERNAL AUDITOR 2019/20

It was AGREED: That Trevor Brown CPFA (Local Council Financial Services & Internal Audit) be appointed as auditor for the purposes of the 2019/20 audit.

CSM197/19/20 – PLANNING APPLICATIONS

Ref: DC/20/00209 - Planning Application - Erection of stable block for domestic use - Land North West Of, All Saints Road, Creting St Mary, Ipswich Suffolk IP6 8PS

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/00354 - Planning Application - Redevelopment of Existing Petrol Filling Station; Removal of Existing Sales Building, Canopy, Tanks, Pumps and Jet Wash. Provision of New Sales Building, Forecourt, Canopy and Underground Tanks, Repositioning of HGV Forecourt, New Car and HGV Parking and Associated Works - Shell Needham Market, Norwich Road, Coddenham

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/00289 - Planning Application. Erection of a petrol filling station (PFS), associated store and 2no. drive thru's and creation of new vehicular access - Land At Norwich Road, Coddenham, Suffolk

Members felt that the proposed entrance/exit to the site would be dangerous with it being directly onto the A140. Also the lighting would be an environmental issue to neighbouring buildings.

It was AGREED: That the Parish Council object to the application due to the points raised about. **Clerk to action.**

CSM198/19/20 - PLANNING DECISIONS

The following decisions were noted:

Ref: DC/19/04868 - Outline Planning Application (some matters reserved- access and layout to be considered) - Severance of garden and erection of 2No dwellings - Orchard Haven, All Saints Road, Creeting St Mary – **Granted**

Ref: DC/19/05701 - Full Planning Application - Use of land for the siting of a mobile home for a farm manager - Suffolk Farmhouse Cheeses, Whitegate Farm, Norwich Road, Creeting St Mary – **Refused**

Ref: DC/19/05926 - Householder Planning Application - Erection of ancillary storage building - Riverside Barn, Kettle Lane, Creeting St Mary – **Granted**

Ref: DC/19/05861 - Outline Planning Application (Access to be considered all other matters reserved) - Erection of 1no. dwelling and cartlodge - The Elms, Green Lane, Creeting St Mary - **Refused**

CSM199/19/20 – GRASS CUTTING CONTRACT

It was AGREED: That the Grass Cutting Contract from Vertas Group Ltd for 2020/21 for £997.61 (excluding VAT) be approved. **Clerk to action.**

CSM200/19/20 - BOSCH TOOLS

Cllr Haynes reported that she had received a quote for a 20ft storage container from *Portable Space* in Stowmarket. The quote was for £2,190 (inc. VAT). It was apparent that the company could paint the storage container green and once in situ could also be connected to the electricity supply to enable a light to be installed. It was confirmed that CiL money could be used for the purchase and installation of this.

The container would be used to house the tools that had been donated to the village.

It was AGREED: That the Clerk order the container and write a courtesy letter to the Village Hall Management Committee to inform them of the plans.

CSM201/19/20 – LAND

Cllr Scully reported that he had walked across the piece of proposed land and stated that it was very overgrown with brambles, trees and bushes and that there was no boundary fence present.

Cllr Haynes suggested that an article be placed into the next newsletter to ask for volunteers to start a Wildlife Group.

Members felt that a site meeting should take place in which to assess the land and plan for its future maintenance.

It was AGREED: That the Parish Council wished to take accept ownership of the land and commission Gudgeons Prentice Solicitors to undertake the necessary requirements.

That members hold a site visit on Sunday, 8th March 2020 at 10am.

CSM202/19/20 - TRAFFIC CALMING MEASURES

Members felt that once the new post had been installed on All Saints Road a second VAS sign should be purchased and installed.

Members were interested in the possibility of setting up a Community Speedwatch Team and the Clerk stated she would find out further information about this.

Cllr Emmins reported that during a recent road closure of the A140 traffic was sent down Fen Lane, which caused major problems with the lane being too narrow for so many cars to pass. He felt that signage should stop motorists from using Fen Lane in such circumstances and wondered what could be done about this.

Members felt that County Cllr Hicks would be the best person to ask but unfortunately he was not present at that particular meeting.

It was agreed: That the Clerk put the item onto the next Agenda for further discussion.

CSM203/19/20 – DUNCHES LANE

There was nothing to report.

CSM204/19/20 – COMMUNITY ORCHARD

Cllr Craggs suggested that some fruit trees be planted along the edge of Blacksmiths Field which would provide various fruit for parishioners to pick and use. Members felt that that was a good idea.

It was AGREED: That fruit trees be planted later in the year.

A memorial area was also discussed where an area in the parish could have trees planted in memory of loved ones by their families. Somewhere where friends and family could sit quietly and remember. Members felt this was a lovely idea and so needed to locate some land in order for this to be moved forward. The land adjacent to the church would be ideal and it was suggested that the landowner be approached.

It was AGREED: That the Clerk liaise with the landowner to see if a piece of the land could be purchased with CiL money.

CSM205/19/20 – NOTICEBOARDS

There was nothing to report.

CSM206/19/20 – SOCIAL MEDIA

Cllr Craggs reported that the Facebook page was up and running and pictures would be posted on there of the telephone kiosk, along with its defibrillator and information boards.

It was also noted that the Facebook page also had a 'survey monkey' facility which enabled surveys to be completed online by parishioners, which could be very useful.

CSM207/19/20 – STATUTORY CONSULTATION ON THE NEEDHAM MARKET PLAN

Cllr Phillips informed members of the following:

- 400 (approximately) homes had already been built
- Crowley Park would be improved using funding
- The Scouts would be building a new Scout Hut
- Middle School planning was due to go ahead – the access unchanged
- Co-Op to be built in the car park of the old Council offices

Members felt there were no comments to make in relation to the Plan.

CSM208/19/20 – REPORTS

Blacksmiths Field – Cllr Palmer reported that quotes had been received in relation to needed maintenance work of the swings, bridge and surface area.

During a general discussion members felt that perhaps replacement of the swings seemed more appropriate as well as installing a multi surface in place of the tree bark and an adult trim trail.

It was AGREED: That quotes for new swings and multi surface be sought.

Cllr Palmer stated that she would report back to the Play Equipment Committee.

Cllr Palmer raised concern over the ditch at the front of the village hall.

It was AGREED: That a fence be installed for health and safety reasons. **Clerk to action.**

SALC – Cllr Coton reported that the next meeting of SALC was due to take place on 17th March 2020. He added that he attended the Parish Liaison Meeting where attendees had been informed that another review of Parish Boundaries was due to be undertaken.

Footpaths – Cllr Scully stated there was nothing to report.

Cllr Coton reported that FP33 was not safely walkable due to an electrified barbed wiring along the boundary. Cllr Scully stated that he had not observed any barbed wiring.

Village Hall – Cllr Haynes reported that the Village Hall Management Committee were considering signage at the front of the car park to help visitors establish its location. She asked if Cil monies could be used to which Cllr Craggs stated that signage did not meet the criteria for using CiL money.

Cllr Scully suggested lighting be installed under the large sign on the front of the building to aid visibility.

Firework Night 2020 was raised as the Social Club wished to know if the Parish Council would purchase the fireworks. Members were happy to do so but felt very strongly that health and safety measures be increased this year as follows:

- Sound system be used for the firework lighters to be in touch with the crowd
- Walkie Talkies be used between the firework lights and other social club members on site
- More appropriate lighting for areas such as the car park, gate, walkway from the road to the field

It was AGREED: That the Clerk liaise with the Social Club over these issues.

Sustainability – Cllr Craggs reported that the free trees given to parishes needed to be flagged up such as via the newsletter.

CSM209/19/20 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Flooding
- FP from Breheny Site been sprayed in readiness for installation
- VE Day – 8th May – hold an event?
- 'Best Garden' Cup been found – put on next Agenda
- Blacksmiths Field future maintenance – put on next Agenda

CSM210/19/20 - DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Monday, 23rd March 2020 at 7.30pm.

The meeting finished at 9.45pm

Chairman: Dated: