



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held **online via Zoom**, Creeting St Mary on **Monday, 30th November 2020 at 7.30pm.**

Present:

Councillors: S Haynes (Chair)
 H Craggs
 R Coton
 P Scully
 N Smart
 L Plummer
 J Palmer
 C Emmins

In Attendance: J Blackburn - Clerk
 County Cllr M Hicks
 Ian Petchy – River Gipping Trust

CSM96/20/21 – PUBLIC FORUM

There were no members of the public present.

CSM97/20/21 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Norris.

CSM98/20/21 – TO RECEIVE DECLARATIONS OF INTEREST

Cllr Craggs declared an interest in Item 10.

CSM99/20/21 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM100/20/21 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 19th OCTOBER 2020

It was AGREED: That the minutes of the meeting held on 19th October 2020 be approved as a true record and signed by the Chair.

CSM101/20/21 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks reported the following:

- **The Home, But Not Alone free phone line was up and running again** - The phone line which supported vulnerable people in the communities who may be struggling with the impact of Coronavirus was paused in August because of low demand and the lifting of Covid-19 restrictions. However, in light of Thursday's national lockdown, the service was now up and running again. The telephone number was freephone 0800 876 6926 and would be staffed from 9am to 5pm Monday to Friday.

Cllr Craggs asked Cllr Hicks about future vaccine sites within Suffolk, to which Cllr Hicks explained that the location of the sites would be an NHS decision across the county. Such sites had already been arranged and were ready to operate. He added that Suffolk was the lowest area in Tier 2 for numbers of positive Coronavirus cases and could possibly therefore go down to Tier 1 in the near future.

Cllr Hicks also reported the following:

- **Suffolk MP visits site at the A140 in Brome and is 'delighted' with the improvements** - On 19 October, Member of Parliament for Central Suffolk and North Ipswich, Dr Dan Poulter, visited the junction improvement works at the A140 in Brome, near Eye Airfield. The visit was hosted by Suffolk County Council and Interserve, the improvement scheme's contractor. The works would improve journey time and road safety in the area and provide better access to the Eye Airfield Development Area. To keep up to date with the project's latest developments visit the programme's dedicated website at www.eyea140scheme.co.uk
- **Adopt East launched** - 14 October marked the launch of Adopt East, a regional adoption agency which had been established to recruit adopters across the East of England. Adopt East would work across local authorities in Southend, Thurrock, Essex, Suffolk, Norfolk, Hertfordshire, Bedford and Luton to find families for children who were waiting to find their forever home. To find out more visit: www.adopteast.org.uk

CSM102/20/21 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLRS NORRIS & CLLR PHILLIPS

Cllr Norris was not present at the meeting but he had circulated his report prior to the meeting, which stated the following:

- **MID SUFFOLK AND BABERGH UPDATED DRAFT JOINT LOCAL PLAN:** Mid Suffolk and Babergh District Councils had published their Pre-Submission Updated Draft Joint Local Plan and representations were invited to be submitted during a 6-week consultation period which ran until 12 noon on Thursday 24th December 2020. All the information could be found on their website.
- **CROSS-PARTY COUNCILLORS IN AGREEMENT ON RESPONSE TO PLANNING SYSTEM OVERHAUL:** Mid Suffolk and Babergh District Councillors were united in their response to the Government's Planning for the Future consultation – insisting that proposals must not be at the detriment of local communities and should not lose focus on the challenges facing rural districts.
- **NEW COVID-19 SUPPORT GRANT LAUNCHED:** Businesses in Mid Suffolk and Babergh who had had to close their doors to customers as part of the current national lockdown may be eligible for a second wave of grant funding. As businesses across the country once again faced restrictions as part of the nationwide strategy to help control the spread of Covid-19, the Government had launched the Local Restrictions Business Support Grant. The Local Restrictions Business Support Grant was open to businesses who were trading as usual on week commencing 2nd November, who were liable for business rates, and were one of the businesses required to close during the second lockdown. The grants would be administered by Mid Suffolk and Babergh District Councils to businesses in the region once they had applied via the councils' website. More information about the Local Restrictions Business Grants and the application forms could be found by visiting www.midsuffolk.gov.uk or www.babergh.gov.uk
- **COUNCILS TO CONSULT ON CIL CHARGING RATES:** Mid Suffolk and Babergh District Councils were seeking views on revised Community Infrastructure Levy charges for developers – helping to provide communities with the facilities they needed to keep pace with growth. A public consultation to seek feedback on the revised rates, started on Thursday 12th November and residents, businesses, and voluntary organisations were invited to have their say before the six-week consultation closed on 24th December. Those responses would then be considered by the councils, before being submitted to a Planning Inspector for public examination, prior to the implementation of proposed CIL charging rates in both districts. Details of the consultation can be found on Babergh District Council's website and Mid Suffolk District Council's website. Comments could be made via e-mail by submitting views to Infrastructure@baberghmidsuffolk.gov.uk or in writing to Babergh and Mid Suffolk District Councils, Endeavour House, Russell Road, Ipswich, Suffolk IP1 2BX.

- **GREEN LIGHT FOR COUNCILS' BIODIVERSITY VISION:** Mid Suffolk and Babergh District Councils' cabinets unanimously agreed their Biodiversity Action Plan on Thursday 9th November, setting out how they aimed to protect and strengthen biodiversity in the districts. The plan was developed by a cross-party Biodiversity Task Force, supported by experts. It was the product of biodiversity emergency motions passed by both councils in 2019. Its approval formed a key step towards achieving the councils' ambitions to protect and enhance the environment, and linked to their Joint Carbon Reduction Management Plan. Residents were also being encouraged to take action, however small, to increase biodiversity in their communities. This included things such as installing bird and bat boxes, planting flowers to attract bees, creating hedgehog corridors, and being biodiversity-conscious when gardening.

CSM103/20/21 – RIVER GIPPING TRUST

Ian Petchy a representative from the River Gipping Trust was present at the meeting and made the following points in relation to re-align the river footpath and to replace the old bridge north of Baylham Mill:

- The Trust was £2,000 short to place the order for the bridge.
- The bridge would have a 30-year service life.
- The timescale for the bridge would be 6-8 weeks.
- The bridge would be installed by volunteers.
- The footpath to and from the bridge had been cut back and tidied in preparation.
- The footpath was not currently up to standard to be wheelchair friendly but the Trust was working towards that standard.
- Contributions so far had been received from Great Blakenham, Barham, Needham Market and also from various supermarkets.
- The Trust's long-term plan was to make the footpath from Baylham to Needham Market accessible to all.
- Another plan was to put Trip boats on the water at Needham Lake to take people to the Mill at Baylham. The Trust had been informed that that would be feasible with the next step being an Ecologist Study being carried out at the cost of £1,000. It would then cost £25,000 to carry out an in-depth report and a cost of £1 million to actually finish the project. Locks would also be needed at the cost of £150,000 each with three being needed.

Cllrs supported the initial plans for the bridge and wished the Trust their best for the project. It was suggested that the item be put onto the next Agenda for consideration to a contribution to the Trust for their projects.

CSM/104/20/21 - TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

i) CLERK'S REPORT

The Clerk reported that consultations were currently in operation for both the CiL charges and also the Re-submission of the Joint Local Plan.

It was AGREED: That the Parish Council had no further comments to make on either consultation.

ii) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 24th November 2020 was £48,980.10.

iii) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Nov)	£289.98
Jennie Blackburn	Clerk's Office Allowance / Expenses (Nov)	£31.26

Sovereign	Balance of replacement slide	£1,475.15
CFB IT Solutions	Hosted exchange mailbox (Nov)	£6.00
CFB IT Solutions	Hosted exchange mailbox (Dec)	£6.00
Vertas Group Ltd	Grass Cutting	£299.30
Business at CAS Ltd	Insurance Renewal	£413.00
MSDC	Annual Play Inspection	£121.64
Jennie Blackburn	Clerk's Pay (Dec)	£289.98
Jennie Blackburn	Clerk's Office Allowance / Expenses (Dec)	£26.33
Paul Scully	Container caging sections	94.06

It was AGREED: That payments totaling £3,052.70 be approved.

It was noted that the following receipts had been received.

MSDC	Recycling Bin Credit	£113.90
Play Equipment Committee	Fundraising for Fitness Trail	£83.00
Needham Phoenix FC	Donation for temporary use of field	£50.00

iv) **DRAFT BUDGET 2021/22**

It was AGREED: That the DRAFT Budget be approved.

CSM105/20/21 - PLANNING APPLICATIONS

Ref: DC/20/04897 - Application under S73a to vary or remove a condition relating to DC/19/02671 dated 22/06/2019 Town and Country Planning Act 1990 (Condition 2 Approved Plans and documents) - Revised drawings for improved layout and security - Grange Farm, All Saints Road, Creting St Mary, Ipswich Suffolk IP6 8NG

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/04918 - Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry use Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Sch 2, Part 6, Class A/B/E - Erection of storage hay barn - Riverside Barn, Kettle Lane, Creting St Mary, Ipswich Suffolk IP6 8LL

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/04903 - Householder Planning Application - Erection of single storey extension to accommodate swimming pool and home gymnasium; glazed linked extension and solar panels. Extension to garage - Riverside Barn, Kettle Lane, Creting St Mary, Ipswich Suffolk IP6 8LL

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/19/04917 - APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/20/04917 Proposal: Application under S73 to vary or remove conditions relating to DC/19/05926 (Condition 2 - Approved Plans and Documents) Town and Country Planning Act 1990 - To alter the orientation of storage building - Riverside Barn, Kettle Lane, Creting St Mary, Ipswich Suffolk IP6 8LL

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/20/05107 - Householder Application - Erection of detached garage/store with home office over (following demolition of existing sheds). Location: Kestrel Barn, Creting Hills, Creting St Mary, Ipswich Suffolk IP6 8PT

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**
CSM106/20/21 - PLANNING DECISIONS

Ref: DC/20/03344 - Full Planning Application - Erection of 1no. eco-dwelling Eric's Field, Flordon Road, Suffolk, Creeting St Mary – **GRANTED**

Ref: DC/20/03964 - Full Application - Erection of 1No single storey dwelling and access and construction of new access to serve 29 St Mary's Gardens. 29 St Mary's Gardens, Creeting St Mary, Ipswich, Suffolk IP6 8LY – **REFUSED**

Ref: DC/20/04457 - Listed Building Consent - Erection single storey front extension (following demolition of existing) (amended scheme to DC/19/00732). 28 All Saints Road, Creeting St Mary, Ipswich, Suffolk IP6 8NF – **APPROVED**

Ref: DC/20/04456 - Householder Planning Application - Erection of single storey front extension (following demolition of existing) (amended scheme to DC/19/00731). 28 All Saints Road, Creeting St Mary, Ipswich, Suffolk IP6 8NF - **GRANTED**

CSM107/20/21 – COMMUNITY SPEEDWATCH TEAM

The Clerk updated members on the setting up of the Speedwatch Team. She explained that all eight application forms from the volunteers had been approved as had two locations, St Mary's Road and All Saints Road near to the school. Other locations could be approved at a later stage.

Due to the current circumstances training the volunteers had to be put on hold. Once training had taken place the Police would provide the Team with the necessary equipment.

CSM108/20/21 – CONTAINER

Cllr Haynes reported that electrical works to the container, lighting and sockets, had been placed on hold whilst the Village Hall decided what to do with the outside patio area to the hall. Once decisions had been made the electrical work for the container could be incorporated into those projects.

Cllr Haynes stated that a Sub-Committee, two members of the village hall, two members of the Social Club and two members of the Parish Council, could be set up to discuss plans.

Cllr Emmins felt that a Sub-Committee would not be needed and that a site visit would be more beneficial in making a decision.

The Clerk reminded Members that as long as any decision regarding the spending of CiL monies were approved at a Parish Council meeting, plans for any projects to the hall could be discussed more informally.

CSM109/20/21 – DONATION OF LAND

The Clerk updated members on the transfer of the land. She was awaiting confirmation of the transfer from the solicitor and assumed the current owner's signatures were currently being sought.

Cllr Craggs had circulated a report of a visit from a representative of the Suffolk Wildlife Trust, who had visited the site.

Cllr Craggs felt that the best way forward for the site, as recommended as an option from the Suffolk Wildlife Trust would be to retain the mix of wood and scrub but seek to retain and expand the open grassland areas.

He felt that a Sub-Committee should be formed, he would be happy to Chair, and with ongoing management of the site.

He also felt that the land could be used by Creeping St Mary Primary and Bosmere Primary Schools for nature work.

The benches would need replacing and noticeboards installed with helpful information on them. Volunteers would be needed to help with the management of the land.

CSM110/20/21 – WEBSITE

Cllr Scully informed members that the new website had some information missing from it that was on the previous website. Historical information regarding the pub and the Millennium dig.

The Clerk asked members to look at the site and let her know of any changes or additional information that needed adding onto the site.

The Clerk informed members that she had received an email in relation to a new resident who wished to help with the Facebook page.

It was AGREED: That the Clerk liaise with the website host, current and past, to see if the information could be located and inserted back onto the website.

CSM111/20/21 – BIODIVERSITY

Cllr Craggs had circulated a report prior to the meeting which detailed suggestions for biodiversity plans for the village.

He explained that large green areas such as the triangle where the village sign was located and the village green should be left to grow wild which would encourage wildlife and a range of plants. The edges of these areas would be cut as usual to form a boundary and a walkway on the green to the bench for people to sit and enjoy the wild life.

Cllr Scully did not agree with the suggestions made as he felt the village would look unkempt.

Cllr Smart explained that residents in the past had wanted to see the triangle full of wild flowers.

Cllr Palmer felt that Blacksmiths Field should be concentrated on in the first instance and as growing wild flowers involved a lot of work, managing one site would be enough at the current time, to see how it went before starting on other areas.

Cllr Coton reported that Blacksmiths Field had not been managed properly in the past and would like to see those areas cut.

Members were aware that the bench on the Green was rotten and should be replaced.

Following a show of hands with five in favour of leaving the triangle and Green to grow wild and three against:

It was AGREED: That the triangle and Green would be left to grow wild and managed accordingly.
That Cllr Craggs would contact the contractors who usually cut the areas to inform them of the new plans.
That the Clerk seek quotes for a new bench.

CSM112/20/21 - REPORTS

Blacksmiths Field – Cllr Palmer confirmed that William Barns request for a gate to give access to the path at the side of the village hall should be from the car park and not the road in order to keep children safe.

SALC – Cllr Coton reported that the next meeting of SALC was due to be held on 1st December.

Footpaths – Cllr Scully reported that footpath 3, adjacent Material Change had become water logged and almost impassable. He had written to the Council.
Footpath from the village to Fen Lane, Earl Stonham, needed trimming. Cllr Emmins reported that he was happy to cut it back as it passed his property.

Village Hall – Cllr Haynes reported that the next meeting of the Village Hall Management Committee was due to be held on 4th December.

Sustainability – Cllr Craggs reported that more trees were being delivered to be planted around the Parish. He also reported that he had seen that some village halls in the county had installed electric charging points for electric cars. He was looking into what was involved and would be contacting the Clerk at Offton for more information.

CSM113/20/21 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Gipping Valley Trust – Contribution – Next Agenda
- Social Club had money to spend – suggestions on what it could be spent on?

CSM114/20/21 - DATES OF NEXT MEETING

It was AGREED: That the next meeting be held on Monday, 11th January 2020.

The meeting finished at 9pm.

Chairman: Dated: