



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on
Monday, 26th July 2021 at 7.30pm.

Present:

Councillors: S Haynes (Chair)
 J Palmer
 R Coton
 P Scully
 N Smart
 L Plummer
 H Craggs

In Attendance: J Blackburn - Clerk

CSM49/21/22 – PUBLIC FORUM

There were two members of the public present.

CSM50/21/22 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Emmins and Cllr Norris.

CSM51/21/22 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received

CSM52/21/22 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM53/21/22 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 28th JUNE 2021

It was AGREED: That the minutes of the meeting held on 28th June 2021 be approved as a true record and signed by the Chair.

CSM54/21/22 – TO RECEIVE THE COUNTY COUNCILLOR’S REPORT – CLLR M HICKS

Cllr Hicks was not present at the meeting. His report was circulated prior to the meeting and would be published on the village website www.creeting-st-mary.suffolk.gov.uk

CSM55/21/22 – TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT – CLLRS NORRIS & CLLR PHILLIPS

Cllr Norris nor Cllr Philips were present at the meeting but Cllr Norris’ report had been circulated prior to it and would be available to view on the village website www.creeting-st-mary.suffolk.gov.uk

CSM56/21/22 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

a) CLERKS REPORT

The Clerk reported that as per her recent emails, her printer had needed repair by way of a new part at a cost of £310. The amount would be split between her four parishes at a cost of £77.50 each.

b) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 20th July 2021 was £16,340.29.

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Jul)	£299.78
Jennie Blackburn	Clerk's Office Allowance / Expenses (Jul)	£56.77
Jan Palmer	Keys Cut for Container - reimbursement	£20.00
Jennie Blackburn	Display Cases for Container - reimbursement	£25.86
	Pathway from All Saints Rd to B.Smiths Field	
DAB Construction	(Balance)	£17,010.00
Jennie Blackburn	Key Safe for Container Keys - reimbursement	£59.94
CFB IT Solutions	Mailbox Host (Jul)	£6.00
Karl Beaney	Electricity to Container	£775.00
Vertas Group Ltd	Grass Cutting	£314.28
Chapple Signs	Sign for VH Car Park	£31.80
ICO	Data Protection Renewal	£40.00
Jennie Blackburn	Clerk's Pay (Aug)	£299.78
Jennie Blackburn	Clerk's Office Allowance / Expenses (Aug)	£34.33

It was AGREED: That payments totaling £18,973.54 be approved.

No receipts had been received.

d) **BUDGET MONITORING REPORT**

It was AGREED: That the Budget Monitoring Report be noted.

e) **BANK RECONCILIATION**

It was AGREED: That the Bank Reconciliation be noted.

CSM57/21/22 - PLANNING APPLICATIONS

None had been received.

CSM58/21/22 - PLANNING DECISIONS

It was NOTED: The following planning applications had been received:-

Ref: DC/21/02618 - Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Severance of garden and erection of 3No dwellings with detached garages and vehicular access - Plot Adjoining The Oaklands, Flordon Road, Creeping St Mary – **Refused**

Ref: DC/21/02628 - Submission of Details (Reserved Matters) under Outline Planning Permission DC/18/01760 dated: 03/07/2018 - Appearance, Landscaping, Layout and Scale for Erection of detached dwelling and garage - Land Adjacent Red House Farm, All Saints Road, Creeping St Mary – **Granted**

Ref: DC/21/02632 - Application for Advertisement Consent - Erection signage for village hall - Creeping St Mary Village Hall, All Saints Road, Creeping St Mary - **Granted**

CSM59/21/22 – DAFFODILS FOR THE VILLAGE

Cllr Craggs suggested that it would be a good idea to plant a large number of daffodils through the village bringing a splash of colour to the Spring months.

He explained that he had seen other parishes with many daffodils growing and those villages had looked lovely.

The cost of the daffodils varied depending on where they were purchased.

It was AGREED: That daffodils be purchased and planted through the village. **Cllr Craggs to liaise with the Clerk.**

CSM60/21/22 – CHURCHYARD MAINTENANCE

Mr and Mrs Clint were present at the meeting and Mrs Clint reported that a third Saturday morning volunteering session was planned to trim around the churchyard. She explained that some areas were to be cut and some areas would be left to grow wild.

A workman had been appointed for four hours per month to keep some of the grass growth down in the second churchyard and it was possible that he would be asked to continue longer term to try to keep the whole area under control.

She added that they would look for the help from a local farmer who could mow either side of the pathway through the churchyard in order to keep the grassed edges cut and neat.

Mr Clint reported that in order to keep the smaller areas of the churchyard cut a smaller petrol mower would be useful. He explained that it could be kept secure in the vestry and he would take responsibility for it by way of maintaining it, keeping it clean etc. He asked if the Parish Council could purchase the mower for the use of the churchyard.

Cllr Palmer suggested that the mower be kept in the container over the Winter months.

Mrs Clint informed members that a resident had obtained a spare BOSCH battery, free of charge, for the Parish Council to use with the donated BOSCH tools.

Members suggested that Mr Clint research which make and model of mower he felt would be appropriate and then inform the Parish Council once he had made his decision.

It was AGREED: That the Parish Council purchase a smaller petrol mower for the use of maintaining the churchyard.

CSM61/21/22 – RE-SEEDING EITHER SIDE OF THE DRIFT

Cllr Haynes reported that the Harrisons were happy to look at the re-seeding of the area in September once the Harvest was over. They would also look at the part of the newly laid pathway, at the gate, where vehicles would be driving over it, to make it more robust.

Cllr Palmer reported that she had emailed members recently informing them of cracks that had formed along stretches of the newly laid tarmac pathway. She explained that DAB Construction had been approached and who had stated they would return to look at the issue and put it right.

CSM62/21/22 – HIRING OF BLACKSMITHS FIELD

Following an email from a local football team, members had agreed via the emails that Blacksmiths Field would not be suitable to hire out for football practices.

CSM63/21/22 - HANDY MAN / ODD JOB MAN

As agreed at its previous meeting, an article would appear in the next edition of the Parish Newsletter which asked for any volunteers who would be able to carry out odd jobs around the village. Once any offers of help had been received then this could be discussed again.

CSM64/21/22 - REPORTS

Blacksmiths Field – Cllr Palmer reported that she had sent pictures to Sovereign of the broken Children's Trim Trail and the rotted post was being kept at her house until she heard back from them.

Cllr Haynes reported that she could get some poles for den building and asked how many were needed to which it was felt approximately 20 would be an ideal amount.

It was confirmed that the Clerk had received the wheelie bin which was in place on Blacksmiths Field adjacent the dog bin, complete with labels and lock. The Clerk confirmed that a resident had agreed to put the bin at the side of the road every fortnight ready for collection and replace it once emptied.

Cllr Palmer stated that it was evident that the bin was being used.

SALC – Cllr Coton reported that a virtual meeting was due to take place on Thursday, 29th July 2021.

Footpaths – Cllr Scully reported that the River Gipping footpath was disappearing under all the weeds, which he had reported to the relevant people. He stated that the pathway up All Saints Road towards the Church had been cut but in his opinion it needed to be cut some more.

Village Hall – Cllr Haynes reported that the parasols had been purchased for the picnic benches on the patio area and the next project to be undertaken was the refurbishment of the toilets.

Cllr Plummer asked if village hall bookings had resumed to which Cllr Haynes replied that they had.

A general discussion took place in relation to the position of the Social Club and members of the Parish Council reported that they had been approached by new residents in the village who had been interested in the Social Club's events.

Sustainability – Cllr Craggs went through the various figures displayed on the Community Infrastructure Levy (CiL) web page in terms of what had been received by the Parish Council and what amounts were due.

CSM65/21/22 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Two spare tyres at the rear of the Village Hall had been given to a resident who stated they would like them. The large tractor tyre would be taken to Hadleigh Tyres to see if they could dispose of it for the Parish Council.
- Bench between St Mary's Road and Needham Market – a general discussion took place in relation to a suitable location for the installation of a bench. Certain locations would warrant a conversation with land owners and/or adjacent residents before any decision was made. **Clerk to put on next Agenda.**
- Position with Breheny's proposed footpath – no update had been received as yet. **Clerk to put on next Agenda.**
- Cllr Craggs reported that when he had been inside the container it had smelt strongly of petrol and sought confirmation that all was as it should be, to which Cllr Scully confirmed there had been a small spillage but it would clear and all was as it should be.

CSM66/21/22 - DATE OF NEXT MEETING

It was AGREED: That the next meeting would be held on Tuesday, 7th September 2021.

The meeting finished at 8.55pm.

Chairman: Dated: