



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on **Wednesday, 28th September 2022 at 7.30pm.**

Present:

Councillors: S Haynes (Chair)
P Scully
R Coton
C Gordon
J Palmer
H Craggs
L Plummer

In Attendance: Cllr Matthew Hicks
Cllr Palmer – took the notes of the meeting

CSM73/22/23 - TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Smart, Cllr Cage and Cllr Norris.

CSM74/22/23 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM75/22/23 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM76/22/23 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14th JULY 2022

It was AGREED: That the minutes of the meeting held on 14th July 2022 be approved as a true record and signed by the Chair.

CSM77/22/23 – PUBLIC FORUM

No members of the public were present.

CSM78/22/23 - TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks' report had been circulated prior to the meeting and would be published on the village website.

He briefly reported on the following:

- Cost of Living – Available funding – Contact Citizen's Advice Bureau.
- Recycling of Batteries – appropriate disposal – possible fire risk if not disposed correctly.
- Avian Flu – report any found dead birds.
- Register to Vote – anyone who had moved into the village.

Cllr Hicks was asked for an update on a 30mph speed limit along the full length of All Saints Road, to which he explained that the road had been investigated and confirmed that the bottom of All Saints Road at Creeting Bottoms could be made a 30mph zone but further along did not meet the criteria.

He confirmed that if the Parish Council had CiL funds, it could be funded by themselves if that was the route they wanted to go along.

Cllr Palmer reported to Cllr Hicks the issues with the Flordon Road footpath that was under construction. She explained that there were major concerns for the wellbeing of pedestrians and motorists alike as the road would result being under the required 4.8 metres width.

Cllr Hicks stated that Highways now had an Officer, Josh White, who could look into highways issues and asked Cllr Palmer to email him with all the necessary information. He would then pass it onto Josh White for further investigation. **Cllr Palmer to action.**

CSM79/22/23 - TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLRS NORRIS & CLLR PHILLIPS

Cllr Norris' report had been circulated prior to the meeting and would be published on the village website.

CSM80/22/23 - TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) **CLERKS REPORT**

b) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

It was reported that the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 1st September 2022 was £32,384.62.

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The following payments be authorised:-

Jennie Blackburn	Clerk's Pay - (Aug)	£339.40
Jennie Blackburn	Clerk's Office Allowance/Exp (Aug)	£34.33
CFB IT Solutions	Mailbox Hosting (Aug)	£6.00
CFB IT Solutions	Mailbox Hosting (Sept)	£6.00
Jennie Blackburn	Clerk's Pay (Sept)	£339.40
Jennie Blackburn	Clerk's Office Allowance/Exp (Sept)	£38.33
HMRC	PAYE to end 30 th Sept	97.20
Suffolk Cloud	Website Hosting	120.00
Vertas Group Ltd	Grass Cutting	335.02
PKF Littlejohn	External Audit 2021/22	360.00
Suffolk Cloud	Operation London Bridge	30.00

It was AGREED: That payments totaling £1,705.68 be approved.

It was noted that the following receipt had been received:

MSDC	Precept - 2nd instalment	£5,565.00
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d) **BANK RECONCILIATION**

It was AGREED: That the Bank Reconciliation be approved.

e) **BUDGET MONITORING REPORT**

It was AGREED: That the Budget Monitoring Report be noted and approved.

f) **INSURANCE RENEWAL**

It was AGREED: That the Insurance renewal be accepted - £755.73 **Clerk to action.**

g) **EXTERNAL AUDITOR'S REPORT 2021/22**

It was AGREED: That the External Auditor's report be received and noted.

CSM81/22/23 - PLANNING APPLICATIONS

Ref: DC/22/04744 – Householder Application – Erection of ancillary annexe for dependent relatives – White Oaks, Coddenham Road, Creeting St Mary

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

CSM82/22/23 - PLANNING DECISIONS

Ref: DC/22/03462 - Full Planning Application - Erection of 1no. dwelling and use of existing dwelling as ancillary domestic storage Riverside Barn, Kettle Lane, Creeting St Mary – **Granted**

Ref: DC/22/02832 - Full Planning Application - Erection of barn for storage of machinery and land maintenance equipment - All Saints Barn, Low Lane, Creeting St Mary – **Granted**

Ref: DC/22/03644 - Householder Application - Erection of a double cart lodge, with office/storage/playroom space above - 68 All Saints Road, Creeting St Mary – **Granted**

Ref: DC/21/04898 - Full Planning Permission - Erection of 1No dwelling with garage and associated works to include alterations to landscaping (following demolition of existing buildings) - Land North of Lyndale Lodge, All Saints Road, Creeting St. Mary - **Granted**

CSM83/22/23 – DOG BIN

Members briefly discussed the possible purchase and location for a dog bin in the Creeting Hills area. The edge of Cooles Green was suggested and Cllr Haynes confirmed she would liaise with the adjacent land owner for his permission.

CSM84/22/23 – LILLEY'S WOOD UPDATE

Cllr Craggs reported that maintenance to the site would soon take place with some low level cutting, Alders being removed and the clearing away of some of the brash.

Cllr Haynes reported that William Barnes, a volunteer, to carry out the maintenance on the site, had asked for two pairs of loppers and three pairs of secateurs, all of which would be kept in the Container.

It was AGREED: That the above tools be purchased and receipts be given to the Parish Clerk for reimbursement.

CSM85/22/23 – PATHWAY ALONGSIDE VILLAGE HALL

Cllr Palmer stated the pathway from All Saints Road to Blacksmiths Field had worsened with more cracking along its length. The Clerk stated that she was yet to hear back from DAB Contractors and would chase. Members also asked the Clerk to liaise with SALC over the legalities of the issue.

Cllr Palmer asked that rails be added to the fencing near to the ditch at the All Saints Road end of the pathway.

The hedgerow along the pathway also needed to be trimmed back and it was suggested that Andy Pallant be approached.

The planted area along the pathway was discussed and it was felt that grass seeds should be planted and once established Vertas be asked to cut the area in the future.

It was AGREED: That the Clerk chase DAB Construction re the continual cracking of the pathway.
That the Clerk ask the Harrisons to install extra rails in the fencing near to the ditch.
That Cllr Palmer ask Andy Pallant if he would kindly trim back the hedging.
That William Barnes be asked to grass seed the planted area along the pathway.

CSM86/22/23 – PATHWAY ALONG FLORDON ROAD

This had been discussed with Cllr Hicks during item 6 on the Agenda.

CSM87/22/23 – DUNCHES LANE

There was nothing to report.

CSM88/22/23 - PLANTING OF DAFFODILS

Cllr Craggs suggested that daffodils be planted along areas of land within the parish which would be a lovely spectacle in the spring. He had already liaised with some of the land owners who had given their permission.

He explained that 2,000 bulbs would cost £144.

It was AGREED: That daffodils be purchased and planted. **Cllr Craggs to action.**

CSM89/22/23 – VILLAGE HALL CAR PARK

Cllr Haynes reported that the Village Hall Management Committee (VHMC) had decided to keep the small area of grass at the front of the Village Hall.

In relation to the front car park, if tarmac was used planning permission would be needed due to the drainage. Various options needed to be explored and advice sought.

It was AGREED: That the Clerk sought three contractors for advice and quotes and would report back to the next meeting.

CSM90/22/23 - REPORTS

Blacksmiths Field – Cllr Palmer's report had been circulated prior to the meeting. She had nothing further to report.

SALC – Cllr Coton had nothing to report.

Footpaths – Cllr Scully reported that Mr Deacon had cleared an area of his land to All Saints Road and an adjacent resident had expressed her concern over a planned footpath which would run along her rear garden. Cllr Craggs confirmed that the footpath was part of an approved planning application.

Cllr Scully reported that the footpath which started at Lyndale Lodge down to Low Road had become very steep and concerns had been expressed.

He also reported that the track at Low Lane/Fen Lane was in bad condition and he had asked the land owner to improve its condition.

Village Hall – Cllr Haynes reported that the lounge area was due to be refurbished which would include a new carpet, new curtains and new furniture. The front of the hall had been re-painted and the noticeboard could have a makeover too if members agreed. **All agreed.**

Sustainability – Cllr Craggs had nothing to report.

CSM91/22/23 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Mill Lane – Private Road signs had been installed as part of the Gateway 14 project.

CSM92/22/23 - DATE OF NEXT MEETING

It was AGREED: That the date of the next meeting would be Thursday, 20th October 2022.

The meeting finished at 9.20pm.

Chairman: Dated: