



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creting St Mary on
Thursday, 14th September 2023 at 7.30pm.

Present:

Councillors: S Haynes (Chair)
 J Palmer
 R Coton
 P Scully
 P Piper

In Attendance: J Blackburn - Clerk

CSM68/23/24 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Plummer, Cllr Craggs, Cllr Cage and District Cllr Lawrence.

CSM69/23/24 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM70/23/24 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM71/23/24 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 20th JULY 2023

It was AGREED: That the minutes of the meeting held on 20th July 2023 be approved as a true record and signed by the Chair.

CSM72/23/24 – PUBLIC FORUM

There were no members of the public present.

CSM73/23/24 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks' report had been circulated prior to the meeting and would be published on the village website.

CSM74/23/24 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT

Cllr Lawrence was not present at the meeting. His report had been circulated prior to the meeting and would be published on the village website.

CSM75/23/24 - TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERKS REPORT

The Clerk reported that a '20s Plenty' scheme had been launched for all Parishes in Suffolk, to campaign for all parishes to adopt a 20 mph speed limit through them.

It was AGREED: That the Clerk find out more information about joining the scheme.

The Clerk reminded Members for any help on the Firework Evening, which would be greatly appreciated.

b) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 13^h September 2023 was £49,211.47.

The Clerk reported that the Parochial Church Council had requested a contribution towards the churchyard maintenance for 2022. Receipts had been presented which totaled £312.50.

It was AGREED: That the Parish Council pay the costs of £312.50. **Clerk to action.**

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Aug)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Aug)	£34.33
Jennie Blackburn	Clerk's Pay (Sept)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Sept)	£34.33
CFB IT Solutions	Mailbox Hosting (Sept)	£6.00
PKF Littlejohn	External Audit 2022/23	£252.00
MSDC	Election Charges	£148.04
Dynamic Fireworks	Fireworks	£1,413.20
CSM PCC	Maintenance of Churchyard	£312.50
Business Services at CAS Ltd	Insurance Renewal	£760.27

It was AGREED: That payments totaling £3,681.07 be approved.

The following receipt had been received:

MSDC	Precept (2nd instalment)	£5,843.00
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d) **BANK RECONCILIATION**

It was AGREED: That the Bank Reconciliation be approved.

e) **BUDGET MONITORING REPORT**

It was AGREED: That the Budget Monitoring Report be noted.

f) **EXTERNAL AUDITOR'S REPORT**

It was AGREED: That the External Auditor's Report be approved.

CSM76/23/24 - PLANNING APPLICATIONS

No applications had been received.

CSM77/23/24 - PLANNING DECISIONS

The following planning decisions were noted:

Ref: DC/23/02399 - Full Planning Application - Erection of 1No dwelling (amended scheme to that approved under DC/22/04777) Creeting Hills Farm, Creeting Hills, Creeting St Mary – **Granted**

Ref: DC/23/03150 - Full Planning Application - Severance of garden and erection of 1no. single storey dwelling and detached double garage, including new vehicular access to Jack's Green Road. 18 St Mary's Gardens, Creeting St Mary – **Refused**

Ref: DC/23/03180 - Householder Application - Erection of cartlodge and storage River Cottage, Kettle Lane, Creeting St Mary – **Granted**

Ref: DC/23/03056 - Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/21/01178 dated 14.05.2021 Town and Country Planning Act 1990 (as amended) - Erection of 1no 4-bedroom chalet bungalow and cart lodge with accommodation above (Condition 2 Approved Plans and Documents) - To re-position cartlodge to avoid main sewer. Fen Valley View, All Saints Road, Creeting St Mary - **Granted**

CSM78/23/24 – MEMORIAL TREE ON VILLAGE GREEN

The Clerk reported that she had received a request for a tree to be planted in place of the Ash that came down on the Green, All Saints Road. She explained it would be for her father who had passed away and would be placed opposite her parent's home.

Members were reminded that another resident, who had helped to take down the Ash has stated that he would be happy to plant another tree in its place.

Members felt that a memorial tree would be a nice touch and agreed for a Rowan to be planted.

It was AGREED: That the Clerk liaise with both residents and explain that a memorial tree would be the favoured way forward.

CSM79/23/24 – POND

It was AGREED: That in the absence of Cllr Craggs, this item be deferred to the next meeting.

CSM80/23/24 - BENCH AND TABLE TENNIS – BLACKSMITHS FIELD

Cllr Haynes reported that she had been approached by a resident who had suggested a bench be placed on Blacksmiths Field, close to the entrance of the field, where people could sit in a peaceful environment.

The location of the bench was briefly discussed and members felt that two benches would be ideal. One on the left of the entrance to Blacksmiths Field, facing the football area, and one close to the meadow area, facing the main part of the field.

Cllr Haynes stated that she would liaise with the contractor who had laid the concrete plinth for the bench on the All Saints Road Green, to see if he could lay the two required concrete plinths, before ordering the benches.

It was AGREED: That two benches be purchased for Blacksmiths Field.
That Cllr Haynes liaise with the contractor in relation to the concrete plinths.

In relation to the table tennis table, a brief discussion took place. Members were in approval of having one, but further consideration was needed as to which one to purchase.

It was AGREED: That a concrete table tennis table be purchased for Blacksmith Field.

CSM81/23/24 – NOTICEBOARD – CREETING BOTTOMS

There was nothing to report.

CSM82/23/24 – BOOK SWAP CABINET

Cllr Haynes had nothing further to report as the Village Hall Management Committee had yet to meet in order to discuss it being placed outside the Village Hall. Their meeting was due to be held on 20th September 2023.

CSM83/23/24 – LILLEY’S WOOD – BENCHES

Cllr Haynes stated that she would liaise with William Barnes as to an update for the requirement of benches.

It was AGREED: That this item be deferred to the next meeting.

CSM84/23/24 - AMENITY LAND – JACKS GREEN DEVELOPMENT

It was AGREED: That in the absence of Cllr Craggs, this item be deferred to the next meeting.

CSM85/23/24 – UPDATE ON PROVISION OF SKATE PARK AND EQUIPMENT FOR SPECIAL NEEDS CHILDREN

In relation to play equipment for special needs children, members discussed what items could be added to the area. It was felt that adding this sort of equipment would be better to be considered when items needed replacing, so that the area as a whole could be planned.

In relation to the Skate Park, Cllr Piper reported that he had received a small number of responses in relation to a skate park, most of which were submitted on Facebook.

Members felt that all residents should have the opportunity to comment and therefore a paper survey, being posted through everyone’s letterbox was the most appropriate way forward, with replies being sent to the Clerk.

The Clerk advised that a minimum number of replies should be received for any decision to be made. She would inform members of the number of electors in the village, for a minimum number to be decided and that the decision could be made by email.

Cllr Haynes would arrange for a survey to be put together and the Clerk to check it before it was distributed with the next Newsletter.

It was AGREED: That a paper survey be sent to all residents.
That all replies should be sent to the Clerk.
That a minimum number of replies would be decided via email.

CSM86/23/24 – UPDATE ON VILLAGE HALL FRONT CAR PARK RESURFACING

Cllr Haynes reported that the works to the resurfacing of the village hall front car park was due to take place on 2nd October 2023. She added that the shrubs at the front of the Village Hall would be removed.

Cllr Haynes also mentioned that the additional gate at the rear of the Village Hall was also planning to be installed.

CSM87/23/24 – REPORTS

Blacksmiths Field – Cllr Palmer reported that a slat on one of the picnic benches on the field was slightly raised, but the bench was still usable and it was not considered a risk.

SALC – Cllr Coton had nothing to report.

Footpaths – Cllr Scully informed members that he had written to the Rights of Way department in relation to the neglect of the footpath up All Saints Road to the Church. He had received a reply stating that “the area did not need immediate action but would be monitored.” Cllr Scully explained that he had written a reply to Suffolk County Council, along with photographs taken, as he was unhappy with the service that they had provided. Members agreed for the reply to be sent.

Village Hall – Cllr Haynes had nothing to report.

Sustainability – There was nothing to report.

CSM88/23/24 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Community Speedwatch – new date – Jacks Green Road
- 30 mph repeater sign – hidden in overgrowth – report

CSM89/23/24 – DATE OF NEXT MEETING

It was AGREED: That the next meeting would be held on Thursday, 19TH October 2023.

The meeting finished at 8.58pm.

Chairman: Dated: