



## **CREETING ST MARY PARISH COUNCIL**

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on  
**Thursday, 15<sup>th</sup> June 2023 at 7.30pm.**

### **Present:**

Councillors:                    S Haynes (Chair)  
   H Craggs  
   R Coton  
   P Scully  
   L Plummer  
   J Palmer  
   Cllr P Piper

In Attendance:                J Blackburn - Clerk

### **CSM28/23/24 – TO RECEIVE APOLOGIES OF ABSENCE**

Apologies had been received from Cllr Cage, Cllr Hicks and Cllr Lawrence.

### **CSM29/23/24 – COPTION OF COUNCILLOR**

Phil Piper had liaised with the Parish Council over his interest in joining as a Councillor.

**It was AGREED:**        That Phil Piper be co-opted onto the Parish Council.

### **CSM30/23/24 - TO RECEIVE DECLARATIONS OF INTEREST**

None had been received.

### **CSM31/23/24 – TO RECEIVE APPLICATIONS FOR DISPENSATION**

None had been received.

### **CSM32/23/24 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11<sup>th</sup> MAY 2023**

**It was AGREED:** That the minutes of the meeting held on 11<sup>th</sup> May 2023 be approved as a true record and signed by the Chair.

### **CSM33/23/24 – PUBLIC FORUM**

There were four members of the public present.

### **CSM34/23/24 – TO RECEIVE THE COUNTY COUNCILLOR’S REPORT – CLLR M HICKS**

The County Cllr was not present at the meeting and a report had not been received.

### **CSM35/23/24 – TO RECEIVE THE DISTRICT COUNCILLOR’S REPORT**

Cllr Lawrence not Cllr Piper were present at the meeting and a report had not been received.

## **CSM36/23/24 - PLANNING APPLICATIONS**

**Ref: DC/23/02158** - Full Planning Application - Change of Use of agricultural land to form additional parking area and siting refrigeration equipment including container associated with farm shop (retention of) - Alder Carr Farm, St Mary's Road, Creeting St Mary

The applicants were present at the meeting and gave a brief background summary of the Alder Carr Farm site. They stated that the container was a temporary container and therefore did not need planning permission. During August 2020 a complaint had been received which led to the District Council visiting the applicants. Once they had investigated the complaint, it was confirmed that nothing was needed, although retrospective planning permission would be needed, which was what this application was about.

The residents of Old Hall and neighbours to Alder Carr Farm were present and shared their concerns with the Parish Council.

They stated that their property was a listed building and was situated in an historical area, which was part of the Gipping Valley Walk. There was a clear protection on Listed buildings.

They added that the container made a lot of noise, making their front garden unusable. The Environmental Protection Department at the District Council had asked Noise Management to carry out investigations into the noise pollution, which was ongoing.

The residents circulated pictures of the container's proximity to their garden and added that delivery vans would block their access when delivering goods.

The applicants explained that there was no other location for the container to be moved to. As it contained meat it needed to be in that location as meat could not be carried through the shop or café. The applicant continued that a letter had been received from Historical England, which states that the container was not in the curtilage of the Old Hall.

Following a brief discussion members voted 4 in support and 2 abstained.

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

**Ref: DC/23/02399** - Full Planning Application - Erection of 1 No dwelling (amended scheme to that approved under DC/22/04777) - Creeting Hills Farm, Creeting Hills, Creeting St Mary

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

**Ref: DC/23/02754** - Full Planning Application - Change of use from agricultural land to mixed use including Arborcultural / Landscapers yard providing storage of vehicles, work equipment and sale of timber. Location: Crossways, Kettle Lane, Creeting St Mary

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

## **CSM37/23/24 - PLANNING DECISIONS**

None had been received.

## **CSM38/23/24 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS**

### **a) CLERKS REPORT**

The Clerk had nothing to report other than what was already on the Agenda.

b) **TO RECEIVE THE CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 9<sup>th</sup> June 2023 was £45,949.06.

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Pay (Jun)	£360.20
Jennie Blackburn	Clerk's Office Allowance/Exp (Jun)	£40.33
Hugo Craggs	Sumer Bulbs	£568.04
CFB IT Solutions	Mailbox Hosting	£6.00

**It was AGREED:** That payments totaling £974.57 be approved.

The following receipt was also noted:-

HMRC	VAT Reclaim 2022/23	£1,919.99
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d) **BANK RECONCILIATION**

**It was AGREED:** That the Bank Reconciliation be approved.

**CSM39/23/24 – NOTICEBOARDS**

Cllr Plummer suggested that a Noticeboard be provided and installed at the Creeting Bottoms end of the village. An exact location was discussed and it was felt that Cllr Cage could help with this.

Cllr Haynes reported that the Village Hall Management Committee (VHMC) had asked if their notice could be placed with the Parish Council notices on the Village Hall Noticeboard.

**It was AGREED:** That a Noticeboard be provided for Creeting Bottoms – **Clerk to liaise with Cllr Cage.**

That the VHMC could place their notice with the Parish Council's notices on the Village Hall Noticeboard.

**CSM40/23/24 – AMENITY LAND – JACKS GREEN DEVELOPMENT**

Cllr Craggs reported that the land to the left of the stream on the Jacks Green Development was Section 106 amenity land. It had been explained to him that the land could be taken over by the District Council, Parish Council or the residents. Cllr Craggs suggested that the Parish Council take on the responsibility of the land. He explained that he could liaise with the developer over what could be placed there.

Cllr Scully and Cllr Coton had concerns in relation to the suggestion and so further information would be needed before a final decision was made.

**It was AGREED:** That Cllr Craggs liaise further with the developer and the District Council in order to ascertain further information and bring that information back to a future meeting of the Parish Council.

**CSM41/23/24 – UPDATE ON PROVISION OF SKATE PARK AND EQUIPMENT FOR SPECIAL NEEDS CHILDREN**

Cllr Piper reported that whilst he had sent an article to be placed in the last village Newsletter about the proposed skate park, the article had not been included. He would ensure it was included in the next Newsletter.

He added that Helen Cufley, Public Realm Officer at the District Council, would be visiting Blacksmiths Field in order to assess its suitability for a skate park and therefore Cllr Piper would await further information.

In relation to equipment for Special Needs Children, there was nothing to report.

#### **CSM42/23/24 – FIREWORKS**

**It was AGREED:** That the Parish Council purchase the fireworks as in previous years in return for the gate money from the event.

That the Clerk obtain quotes for insurance for the event.

#### **CSM43/23/24 – VILLAGE HALL FRONT CAR PARK RESURFACING**

The Clerk reported that she was awaiting information from Highways in relation to the kerbs that needed to be dropped.

Cllr Haynes reported that Paul Booth's quote had been accepted.

Cllr Haynes also reported that in relation to the fencing adjacent the container, William Barnes had taken two railings down for access to the strip of sown grass along the side of the Village Hall. The suggestion was to replace those railings with a gate, which would create an easier access for a lawn mower.

**It was AGREED:** That a gate be installed.  
That Cllr Haynes contact Paul Booth to add the gate installation to the car park works.

#### **CSM44/23/24 – BOOK SWAP CABINET**

Cllr Haynes reported that a suggestion had been made that the book swap cabinet be placed in the vestry at the Church and that the Parochial Church Council would discuss the idea at their next meeting.

#### **CSM45/23/24 - REPORTS**

**Blacksmiths Field** – There was nothing to report.

**SALC** – Cllr Coton had nothing to report.

**Footpaths** – Cllr Scully reported that he had written to Highways in relation to the large holes forming at the junction of Jacks Green Road and St Mary's Gardens.

Cllr Scully had also asked Highways to cut the footpath from Ravens Farm to the road. Also, Footpath 5 – Low Road through the Fen Lane.

The hedge at Alder Carr Farm entrance to the bridge was also overgrown.

**Village Hall** – Cllr Haynes reported that the VHMC's CiL bid application had been postponed to the October round.

Cllr Plummer suggested that the refurbishment for the lounge could be a larger project and an opportunity to create something really worthwhile. Cllr Haynes stated that any suggestions could be made to the VHMC.

**Sustainability** – Cllr Craggs reported on a possible Forest School for Blacksmiths Field and that he would seek further information and report back to a future meeting.

He added that the pond was overgrown and he had received information from Suffolk Wildlife Trust. He felt that work needed to be carried out in order to keep it a pond. Cllr Craggs would revisit this in the Autumn.

**CSM46/23/24 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

- Dog Bin approved for Creeping Hills
- Confirmation of 'The Rookery' and 'Town Field Close' for the Jacks Green Development needed

**CSM47/23/24 – DATE OF NEXT MEETING**

**It was AGREED:** That the next meeting would be held on Thursday, 20<sup>th</sup> July 2023.

The meeting finished at 9.05pm.

Chairman: ..... Dated: .....