



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on
Thursday, 20th June 2024 at 7.30pm.

Present:

Councillors: S Haynes (Chair)
 J Palmer
 R Coton
 L Plummer
 P Piper
 J Mitchell
 H Craggs

In Attendance: J Blackburn - Clerk
 District Cllr R Piper

CSM31/24/25 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from District Cllr Lawrence.

CSM32/24/25 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM33/24/25 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM34/24/25 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9th MAY 2024

It was AGREED: That the minutes of the meeting held on 9th May 2024 be approved as a true record and signed by the Chair.

CSM35/24/25 – PUBLIC FORUM

No members of the public were present.

CSM36/24/25 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks was not present at the meeting. His report had been circulated prior to the meeting and would be published on the website.

CSM37/24/25 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT

Reports had been received from Cllr Lawrence and Cllr Piper which would both be published on the website.

CSM38/24/25 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERKS REPORT

The Clerk reported that she had received notification of an 'Early Bird' deal on fireworks if they were needed to be ordered for November.

It was AGREED: That Fireworks be ordered to the same quantity as 2023. **Clerk to action.**

The Clerk reported that she had received an email from a resident who suggested that flashing lights be installed near to the school to encourage motorists to slow down.

Councillors discussed the suggestion but felt it was not something that could be taken forward due to the area being residential.

The Clerk reported that she had received an email from a resident who felt that too many deer were being killed on the A140. He had contacted the Highways Department at the County Council about signage being installed, who had suggested that the resident approach the Parish Council.

He also suggested an extension of the 30 mph speed limit to south of All Saints Road.

Members discussed the suggestion of signage and whilst they were mindful of the amount of deer in the parish, they felt this was not something that they could provide at this time.

Members were aware that changing a speed limit was a lengthy and costly and something that Highways would not agree to on the stretch of the A140 that the resident was referring to.

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 13th June 2024 was £35,859.93.

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

| | | |
|--------------------------|---------------------------------------|---------|
| Jennie Blackburn | Clerk's Pay (May) | £423.80 |
| Jennie Blackburn | Clerk's Office Allowance/Exp (May) | £34.33 |
| Business Services at CAS | Insurance premium top-up for Zip Wire | £9.36 |
| Phil Piper | Duck signage reimbursement | £52.53 |
| Jennie Blackburn | Clerk's Pay (Jun) | tbc |
| Jennie Blackburn | Clerk's Office Allowance/Exp (Jun) | £39.13 |
| CFB IT Solutions | Mailbox Hosting (Jun) | £6.00 |
| MSDC | Play Area Inspection | £63.78 |
| ICO | Data Protection Renewal | £35.00 |

It was AGREED: That payments totaling £663.93 be approved.

The following receipts were also noted:-

| | | |
|------|-------------|-----------|
| HMRC | VAT Reclaim | £1,224.39 |
| HMRC | VAT Reclaim | £2,172.80 |

d) BANK RECONCILIATION

It was AGREED: That the Bank Reconciliation be approved.

e) BUDGET MONITORING REPORT

It was AGREED: That the Budget Monitoring report be approved.

CSM39/24/25 - PLANNING APPLICATIONS

Ref: DC/24/02351 - Householder Application - Erection of a single storey front and rear extension. For disabled applicant with carer facilities - Four Winds, Sally Woods Lane, Creeting St Mary

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

Ref: DC/24/02433 - Householder Application - Erection of single storey rear extension - 24 St Marys Gardens, Creeting St Mary

It was AGREED: That the Parish Council had not objections to the application. **Clerk to action.**

CSM40/24/25 - PLANNING DECISIONS

It was NOTED: That the following planning decision had been received:-

Ref: DC/24/01574 - Application for Outline Planning Permission (Access and Layout to be considered, details of Appearance, Landscaping and Scale Reserved) Town and Country Planning Act 1990 (as amended) Erection of 2No. self-build energy efficient dwellings and cart lodges and new vehicular access - Land North East of the Mere, All Saints Road, Creeting St Mary – **Refused**

CSM41/24/25 – NATIONAL GRID – PYLON PROPOSAL

The Clerk reported that the Public Consultation had been extended to Friday, 26th July 2024 for comments.

Members felt that whilst the pylons would not be too close to the village they did not agree with the proposals and felt that a submission should be made stating their objection.

It was AGREED: That the Clerk put together a submission in consultation with the Chair.

CSM42/24/25 – CHURCH WALL – FINANCIAL CONTRIBUTION

The Clerk reported that the Parochial Church Council had asked the Parish Council for help to fund the repair of part of the Church boundary wall. The works would require specialist rebuilding with flint and lime mortar and would cost £1,850.

Members briefly discussed the request and checked the status of their Community Infrastructure Levy (CiL). Cllr Craggs reported that the Parish Council was due to receive £41,000 in future CiL payments.

It was AGREED: That the Parish Council pay the full £1,850 for the Church wall. **Clerk to action.**

CSM43/24/25 – FRONT CAR PARK – VILLAGE HALL

Members discussed the issue with the raised kerb at the front car park at the village hall. Something needed to be located there to bring the raised kerb to the attention of people turning into the car park from the right and driving up the kerb.

A planter had been situated there in the past, which had been crushed by the recycling bin lorry. Other options had been discussed and rejected.

Members felt that the large tyre should be returned as it was large and if hit would not be damaged. A pot could be inserted into the centre and planted out to make it a more attractive feature.

Cllr Haynes reported that Mares tail weed had taken hold of the border at the side of the front car park and had started to protrude through the newly laid tarmac.

Members discussed ways in which to kill and stop the Mares tail from returning. It was felt that the best way forward would be to spray with weed killer then lay a weed preventing membrane before adding pebbles on top.

Cllr Palmer stated that she knew volunteers who would be able to clear the weed and carry out the works to the border.

It was AGREED: That Cllr Haynes return the large tyre to the front of the car park.
That Cllr Haynes provide the weed killer and membrane sheeting.
That Cllr Palmer ask the volunteers to carry out the works.

CSM44/24/25 – PROVISION OF PLAY EQUIPMENT – BLACKSMITHS FIELD

Cllr Palmer reported that following the zip wire slackening the installer had returned and tightened it again. He stated it was normal for the slackening to happen and showed Cllr Palmer the straight forward process of tightening it should it be needed in the future.

Cllr Palmer reported that an installation date for the Basket Ball had yet to be received.

CSM45/24/25 - DUNCHES LANE / SURVEY RESULTS

Members discussed the project and confirmed that it would be an expensive one.

Cllr Plummer reported that the top of the lane had become completely overgrown and suggested a Working Party be put together. They could use the tools in the container to clear the area. Members agreed that the first part would be to create access to the lane.

CSM46/24/25 – CREETING BOTTOMS SPEED LIMIT

There was nothing to report. The Clerk would contact Cllr Hicks for an update.

CSM47/24/25 – NOTICEBOARD AT CREETING BOTTOMS

The Clerk had nothing further to report as quotes requested had not yet been received.

CSM48/24/25 – LILLEY’S WOOD

There was nothing to report.

CSM49/24/25 - REPORTS

Blacksmiths Field – Cllr Palmer had nothing to report.

SALC – Cllr Coton reported that the AGM was due to be held on 1st July 2024.

Footpaths – Cllr Mitchell had nothing to report.

Village Hall – Cllr Haynes reported that the Village Hall Management Committee (VHMC) ask the Parish Council if they could help fund the refurbishment of the lounge by way of £5,000 which would be in addition to the £5,000 already agreed for the works to the pool room doorway. The further request would be for the furniture.

She explained that full costings of the works had been circulated prior to the meeting and helped show the costs of all works and the position of the VHMC’s funds.

Cllr Plummer explained that the Social Club had funded works to the bar area and a chiller.

Members discussed the request and felt that the VHMC should apply to other funding pots in the first instance. **Cllr Haynes to report back.**

Sustainability – Cllr Craggs had nothing to report.

CSM50/24/25 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Grass Cutting – Village Green (All Saints Road) and grassed triangle (Jacks Green) – needed cutting
- Speed Sign not working (Jacks Green)

CSM51/24/25 - DATE OF NEXT MEETING

It was AGREED: That the next meeting would be held on Thursday, 18th July 2024.

The meeting finished at 8.55pm.

Chairman: Dated: