



CREETING ST MARY PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Creeting St Mary on
Thursday, 24th October 2024 at 7.30pm.

Present:

Councillors: S Haynes (Chair)
 J Palmer
 R Coton
 H Craggs
 J Mitchell

In Attendance: J Blackburn - Clerk
 District Cllr R Piper

CSM70/24/25 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Plummer and County Cllr Hicks.

CSM71/24/25 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM72/24/25 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM73/24/25 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12TH SEPTEMBER 2024

It was AGREED: That the minutes of the meeting held on 12th September 2024 be approved as a true record and signed by the Chair.

CSM74/24/25 – PUBLIC FORUM

Two members of the public were present.

They raised the issue of the large amount of mud on the road outside of the Ruby Homes development on Jacks Green Road. The developer hadn't been seen to be clearing the mud from the road on a regular basis and the concern was for the safety of all road users, due to the mud becoming compacted.

Cllr Piper stated that he would investigate the issue. If needed the Clerk would also contact the contractor and report the mud on the Suffolk Highways Report It tool.

CSM75/24/25 – TO RECEIVE THE COUNTY COUNCILLOR'S REPORT – CLLR M HICKS

Cllr Hicks was not present at the meeting but his report had been circulated prior to the meeting and would be published on the village website.

CSM76/24/25 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT

Cllr Piper's report was circulated prior to the meeting and would be published on the village website.

He briefly raised two points from the report which were food waste and how it would be collected in the near future and an update on CiL money and what the District were using some of the money for.

CSM77/24/25 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

a) **CLERKS REPORT**

The Clerk reported that an email had been received from a resident who lived on Bucks Head Lane. She was requesting that the Parish Council investigate a reduction in speed limit due to speeding being an issue in this area.

Members briefly discussed the issue and whilst sympathetic they knew from experience that the lane would not meet Suffolk County Council’s criteria for such a reduction.

It was AGREED: That the Clerk write back to the resident explaining the position.

b) **TO RECEIVE THE CLERK’S FINANCIAL REPORT**

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 17th October 2024 was £40,268.43.

c) **TO AUTHORISE PAYMENTS AND NOTE RECEIPTS**

The Clerk reported the following payments be authorised:-

Business Services at CAS Ltd	Insurance Renewal 2024/25	£807.44
Jennie Blackburn	Poppy Wreath - Reimbursement	£19.99
Chapple Signs	Signage for Zip Wire	£31.80
Jennie Blackburn	Clerk’s Pay - (Oct)	£423.80
Jennie Blackburn	Clerk’s Office Allowance/Exp (Oct)	£34.33
Vertas Group Ltd	Grass Cutting - Oct 2024 - Dec 2024	£412.75
SALC	Payroll (6 months)	£54.00
CFB IT Solutions	Mailbox Hosting (Oct)	£6.00

It was AGREED: That payments totaling £1,790.11 be approved.

d) **BANK RECONCILIATION**

It was AGREED: That the Bank Reconciliation be approved.

e) **INSURANCE RENEWAL**

It was AGREED: That the Insurance Renewal of £807.44 be approved.

f) **RIVER GIPPING TRUST - DONATION**

It was AGREED: That the Clerk liaise with the River Gipping Trust to ascertain if there were any capital projects being carried out in the Parish. If so, Members agreed a donation of £500 from the CiL pot.

CSM78/24/25 - PLANNING APPLICATIONS

Ref: DC/24/03674 - Householder Application - Erection of double garage with garden store (following demolition of existing outbuildings) - 3 All Saints Road, Creeting St Mary

Members discussed the application and stated that they felt the proposed building was too large for the site, which was overdevelopment. They felt this would be made into a dwelling in the future if approved.

Also, the proposed would be too close to the listed building, which was the basis for the refusal of the previous application for a dwelling to be built on the site.

It was AGREED: That the Parish Council objected to the application. **Clerk to action.**

Ref: DC/24/04598 - Householder Application - Erection of a single storey rear extension - 13 St Mary's Road, Creeting St Mary

It was AGREED: That the Parish Council had no objections to the application. **Clerk to action.**

CSM79/24/25 - PLANNING DECISIONS

None had been received.

CSM80/24/25 – BLACKSMITHS FIELD – SHADING AND FOOTBALL GOAL

Cllr Haynes reported that an email had been received from a resident in relation to a lack of shading on Blacksmiths Field, in the vicinity of the play area. A suggestion had been made by way of planting trees or hedges.

Members briefly discussed the issue and felt that this suggestion was not something that needed to be pursued. Trees would take too long to grow and the sun moved throughout the day. **Clerk to reply to resident.**

The Clerk reported that she had received a letter from a resident in relation to a smaller football goal being provided for Blacksmiths Field. The resident felt that the present goals were being used by older boys and so a smaller one was needed for the younger boys.

Members discussed the request but felt that at this point in time, following the recent survey, the zip-wire and basketball net/surface had been provided and therefore more additions to the field would not be made. **Clerk to reply to the resident.**

CSM81/24/25 – SCHOOL SIGNAGE

Cllr Palmer reported that she had recently suggested flashing school signage which would be beneficial during school pickup and drop off times of the day. She felt that a sign near to the school and a sign near to the Village Hall would cover the area of All Saints Road where parents and children walked each day and would hopefully slow down motorists.

The Clerk reported that she had contacted Josh White, Community Liaison Engineer, Suffolk County Council who had confirmed he would be happy to meet on site to discuss the idea further.

It was AGREED: That the Clerk, Chair and Cllr Palmer meet with Josh White and report back to a future meeting. **Clerk to action.**

CSM82/24/25 – MEMORIAL – PAUL SCULLY

Cllr Haynes reported that a suggestion had been made into a memorial for the late Cllr Paul Scully.

Members approved of the idea and felt a bench would be the most appropriate memorial. Cllr Haynes stated that she would speak with Paul's partner in relation to a location and would report back to a future meeting.

CSM83/24/25 – DRAINAGE ADJACENT VILLAGE HALL

Cllr Haynes reported on a possible drainage issue close to the Village Hall.

Cllr Palmer stated that during the recent heavy rain and Storm Babet, no drainage issue had been apparent. Member agreed to monitor the situation over the winter.

CSM84/24/25 – VILLAGE HALL – YELLOW BOX AND SOLAR LIGHTING

Cllr Haynes reported that suggestions had been received to having solar lights in the car park at the rear of the Village Hall. When using the car park at night, by hirers, it was very dark and needed some sort of illumination albeit one that would not disturb the hall's neighbours.

Members agreed and requested quotes.

Another suggestion was a yellow box be painted onto the front car park to encourage hirers to park more appropriately. Members disagreed.

It was AGREED: That quotes be sought for solar lighting.

CSM85/24/25 – FIREWORK NIGHT

It was confirmed that the fireworks had been ordered and would be delivered to Cllr Haynes address.

Cllr Craggs would light the fireworks as in previous years.

The Clerk stated that she would check the insurance policy to ensure the event was covered and asked for a Risk Assessment to be carried out.

CSM86/24/25 - GREEN TRIANGLE – JACKS GREEN UPDATE

The Clerk reported that the results of the recent survey in relation to Jacks Green Triangle showed that all four replies voted for mown grass. A member vote resulted in two for wildflowers and three for mown grass.

The contractor at the Jacks Green Road development had informed the Parish Council that following works the area had been seeded with grass. It was clear that no grass was growing through, just weeds, and that this needed to be raised with the contractor.

It was AGREED: That the Clerk liaise with the contractor to ask for the area to be re-sown.
That the Clerk liaise with Vertas to ask for the area to be added onto the cutting programme for the Parish.

CSM87/24/25 – DUNCHES LANE UPDATE

Cllr Craggs reported that he had been speaking to people in the parish and had been informed that in the past the farmer of the adjacent land to Dunches Lane had approached Highways at the County Council to ask if the lane could be improved, to which Highways refused.

The top part of the lane was very boggy, caused by a spring from the adjacent bungalows from when they were built.

Members felt that Cllr Hicks should be approached and asked if Dunches Lane could be de-classified and gifted to the Parish Council from the County Council. **Clerk to liaise.**

CSM88/24/25 – CREETING BOTTOMS SPEED LIMIT

The Clerk reported that she had returned the received report, which included comments from the Parish Council.

CSM89/24/25 – LILLEY’S WOOD

There was nothing to report.

CSM90/24/25 - REPORTS

Blacksmiths Field – Cllr Palmer had nothing further to report.

SALC – Cllr Coton reported that at the recent Area Forum flooding was discussed along with provision of a Taxi Bus.

Footpaths – Cllr Mitchell reported that many footpaths were currently muddy as would be expected at this time of year.

Village Hall – Cllr Haynes reported that the lounge refurbishment had been completed. She added that the CCTV would be reinstated and the Parish Council were asked if they would fund a CCTV sign - **ALL AGREED. Clerk to action.**

Sustainability – Cllr Craggs had nothing to report.

CSM91/24/25 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

No items were raised.

CSM92/24/25 - DATE OF NEXT MEETING

It was AGREED: That the next meeting would be held on Thursday, 28th November 2024.

The meeting finished at 9.15pm.

Chairman: Dated: